



MEMBERS CIRCULAR

15 October 2021

Ref 142/10/21

Dear Members

CERTIFICATION COURSE IN SHOPPING MALL MANAGEMENT:

- Marketing and Leasing
- Operations and Maintenance

Greetings ! PPK Malaysia is pleased to announce that with SOP relaxations and inter-state travel being lifted during the current recovery process, we shall be able to re-convene our **CERTIFICATION COURSES for 2-2021** as indicated below (subject to strict compliance of current SOPs for events and seminars):

Module	Dates	Venue
Marketing and Leasing (Part 1 & 2) (classes run concurrently)	Monday, 8 Nov 2021 to Wednesday, 10 Nov 2021 (3 days)	JW Marriott Kuala Lumpur Jalan Bukit Bintang, Kuala Lumpur
Operations & Maintenance (Part 1 & 2) (classes run concurrently)	Thursday, 11 Nov 2021 to Saturday, 13 Nov 2021 (3 days)	JW Marriott Kuala Lumpur Jalan Bukit Bintang, Kuala Lumpur

Parts 1 and 2 for the 3 modules will be run concurrently and are **repeat courses, now with revamped syllabi in view of the current scenario**, for those who did not manage to participate during the previous occasions.

Individuals who wish to undertake the FULL certification ie Part 1+2+3 will be given thirty six (36) months to complete a full certification course. (However, in view of the schedule disruption caused by the pandemic, appropriate concessions will be accorded to previous candidates who are advised to contact/email our secretariat for further details.)

The structure of the full certification for the 3 modules, comprising of Part 1 --> Part 2 --> Part 3 is as follows:

PART 1	PART 2	PART 3	CERTIFICATION
<u>CERTIFICATE I</u> MALL MARKETING & LEASING (SEMINAR ONLY)	<u>CERTIFICATE II</u> SEMINAR & WORKSHOPS	<u>CERTIFICATE III</u> COURSE WORK, EXAMINATION, PRESENTATION, & INTERVIEW	CERTIFIED MALL MARKETING & LEASING MANAGER (CMMLM)*
<u>CERTIFICATE I</u> MALL ADMINISTRATION (SEMINAR ONLY)	<u>CERTIFICATE II</u> SEMINAR & WORKSHOPS	<u>CERTIFICATE III</u> COURSE WORK, EXAMINATION, PRESENTATION, & INTERVIEW	CERTIFIED MALL ADMINISTRATION, MANAGER (CMAM)*
<u>CERTIFICATE I</u> MALL OPERATIONS & MAINTENANCE (SEMINAR ONLY)	<u>CERTIFICATE II</u> SEMINAR & WORKSHOPS	<u>CERTIFICATE III</u> COURSE WORK, EXAMINATION, PRESENTATION, & INTERVIEW	CERTIFIED MALL OPERATIONS MANAGER (CMOM)*
			PART I + II + III CERTIFIED MALL MANAGER (CMM)*

*Upon completion of the relevant courses, participants can then apply to be a Certified Manager in the selected module or Mall Manager (upon completion of all 3 modules).

Persatuan Pengurusan Kompleks Malaysia (PPK)

Malaysia Shopping Malls Association

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Endorsed by:



PPKM CERTIFICATION COURSE REGISTRATION

PLEASE TAKE NOTE OF THE FOLLOWING:

- No cancellation will be accepted after registration has been received. In the event the participant is unable to attend the course, a replacement from the same organisation may be arranged.
- **PPK MALAYSIA** reserves the right to make any amendments and / or changes to the programme if warranted by circumstances beyond its control.
- *Full payment is required with registration and must be received prior to the seminar latest by 26 October 2021 to confirm seating.*
- *For registrations received after the closing date, a late surcharge of RM212 per registration per module shall be imposed. Deadline: 26 October 2021*
- *No walk-in participants will be accepted.*
- *All participants are required to attend the full day course failing which Certificate of Attendance will not be given.*
- *The **non-refundable** fee includes the cost of the sessions, lunch & tea breaks, seminar notes and a Certificate of Attendance.*
- *Attire - office wear.*

FEES below include 6% service tax. There will be a RM 53.00 discount per pax for minimum 3 or more participants who register for the same module from the same organization.

MODULE	Single Registration		Group Registration (min. 3 pax from the same company)	
	Members PPKM / MRCA / REHDA / MRA / FIABCI (RM)	Non- members (RM)	Members PPKM / MRCA / REHDA / MRA / FIABCI (RM)	Non- members (RM)
A Marketing & Leasing Part 1 (3 days)	1,378	1,590	1,325	1,537
B Marketing & Leasing Part 2 (3 days)	1,590	1,802	1,537	1,749
C Operations & Maintenance Part 1 (3 days)	1,378	1,590	1,325	1,537
D Operations & Maintenance Part 2 (3 days)	1,590	1,802	1,537	1,749

Please register at the following links:

Marketing & Leasing Part 1: <https://forms.gle/A8ZKbMeTPZmSRRjm7>

Marketing & Leasing Part 2: <https://forms.gle/PsBFcMZdUvKVmwJv6>

Operations & Maintenance Part 1: <https://forms.gle/xQdr9zTOSowNxCeMA>

Operations & Maintenance Part 2: <https://forms.gle/NvrcPudSNB9m3tKV7>

For any queries, kindly email us at secretariat@ppkm.org.my and/or call us at 03-7727 6232 or Jean at 016-319 8956

For online banking transfers, please bank in to our account as follows:

A/c payee: PERSATUAN PENGURUSAN KOMPLEKS MALAYSIA (PPK) - CIMB Account Number: 8002636850

A/c reg. No.355984 (For Online Payment)

Thereafter, please email your bank-in slip to secretariat@ppkm.org.my to confirm your seat. Thank you.